

Savings

## **myaccounts**

Your guide to re-registration

Call **0800 988 4857**

Email: **[myaccounts@newbury.co.uk](mailto:myaccounts@newbury.co.uk)**



## Myaccounts: your guide to re-registration

Newbury Building Society's myaccounts online savings service has changed! In addition to a fresher appearance and clearer instructions, we have improved our electronic funds transfer process so you can access your funds more quickly.

Your current username, password and memorable information will not be valid once the new myaccounts service is live. If you wish to continue to use myaccounts, you will need to follow a few simple steps to make sure you can continue to access your accounts online.

1. Visit [www.newbury.co.uk](http://www.newbury.co.uk) and click on the 'myaccounts' tab.
2. Select 'Register'.
3. We will ask you to provide us with some basic information about yourself in order to verify who you are before giving you access to view your savings accounts.
4. You will then be asked to confirm that you are not a robot by selecting a number of images containing a common object. Once you have clicked on the 'verify' button, select 'Register now'.
5. You will be advised that 'your registration has been successful'. If it has not been successful, please contact the myaccounts team for assistance on 0800 988 4857 (between 9am and 5pm Monday to Friday, Wednesdays 9:30am to 5pm).
6. Once you have successfully completed the first part of your registration, you will receive two emails confirming your registration request and giving instructions of what to do next. The first email will contain your username and the second will contain a link to set up your security details.
7. To complete the second part of the registration process, you will need to click on the link in the second email and provide one prescribed piece of information, before setting up a password and memorable information. You will be asked again to confirm that you are not a robot.
8. Next, select 'Progress to steps 2 and 3'.
9. Create a password and memorable information.
10. Select 'Activate now'.
11. You will then be able to select 'Continue' to log into the new myaccounts service.

Once you have completed steps 1 and 2 of the registration process, you will need a verification code to be able to view and manage your savings accounts, including transferring funds to your nominated account (step 3).

Your verification code will be sent to you at your registered address (for security purposes) within 5 business days. Simply log into myaccounts and enter your verification code in the 'My Profile' page.

If you have registered your nominated account with us already on our previous service, you can now request funds from your savings account to be transferred to your nominated account (or another of your Society accounts). If you currently use myaccounts just to view your savings accounts and want to be able to make funds transfers, see our FAQs for details on how to register your nominated account.

Remember, if you wish to register and subsequently make transfers to your nominated account, please allow up to a week to complete the entire registration process.